

## **ISHA Committees Bylaws**

- chair and vicechair
- maximum 13 members (incl. chair & vicechair), preferably the number of members should be odd to ensure “clean” voting; number of members can be increased with approval by executive board.
- committee members need to be ISHA member for at least 1 year.
- it is recommended but not mandatory that each continent (NA, SA, E, Asia, Afrika/Middle East, Australia) is represented by at least 1 member.
- new members can be appointed to/voted in from the committee.
- chair and vicechair will be appointed by the executive board; chair should be an existing general board member of the general; vice chair will usually not become chair unless enter the board.
- committee members are appointed/voted for 2 years and can be extended for another term of 2 years.
- chair is appointed by the executive board for 2 years and stays in the committee for another 2 years after chair.
- report of actions etc. to the exec board every 6 months (March & Annual Scientific Meeting ASM); upon request of ISHA president or ISHA Executive Board the report should be more regularly, eg. at every Executive Board conference.
- personal presentation by the chair or the vicechair at the ASM Board meeting: activities of the past year and future activities/plans.
- chair provides written report of committee activities since last ASM for newsletter, annual report, and other written communications of ISHA